## DAV MODEL SCHOOL, IIT KHARAGPUR

## Now Pay School Fee Online

## **Instructions for Online Fee Payment**

Pay Online Fees Of Session 2020-21 (http://davmodeliitkgp.org/osm)

- In case of any problem / query related to online fee payment, parents can contact at : **acct.iitdav@gmail.com**
- Click on tab Pay Online Fee available on the school website's Home Page http: (http://davnurseryschool.org/)// (http://davnurseryschool.org/)davmodeliitkgp.org/ (http://davmodeliitkgp.org/)
- Click on **PAY ONLINE NOW** tab available at the bottom of the instructions.
- To login use Admission Number of your ward as User Id and Date of Birth as Password.For example : Admission no 1234 & date of birth 03102003(without any /, -, .)
- Select the **Month** you want to pay.
- Students fee details will be displayed.
- Before Click on PAY NOW button Please check all the details of the student.
- Select the desired option for fee payment i.e. Debit Card / Credit Card / Internet Banking etc.

- Click on **PAY NOW** button. AFTER SUBMISSION OF OTP PLEASE SELECT SEND ANYWAY BUTTON
  INSTEAD OF GO BACK BUTTON TO GENERATE THE FEES RECEIPT
- After processing Fee Receipt will be generated.
  IF ANY PROBLEM YOU ARE FACING THEN PLEASE
  MAIL TO ACCT.IITDAV@GMAIL.COM INSTEAD OF MAKING
  THE PAYMENT TWICE.
- **Logout** the account from the link available on top right of the screen.

Note : \*Please check the fee description carefully before payment, incase you make payment and do not get the receipt due to net connectivity, kindly wait for 24 hours for automatically Re-generation of receipt.

>> If the payment is not updated after 24 hours please contact the school before making another payment.



(http://davmodeliitkgp.org//osm)